



Student Employment Interview

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Interviewer's Name _____ Date _____

Applicant's Name _____ U-ID _____

Federal Work Study Amount \$ _____ Date Available _____ Hours/Week _____

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- Tell us a little bit about yourself.

 - Have you decided on a major? If so, why that particular major?

 - Why did you apply for this position?

 - What interests you about our office and the services we provide?

 - What qualifications do you possess that will make you successful in this position?

 - What challenges might you face in this position?

 - What did you like best/least about your last job?

 - Describe your preferred work style and environment.

 - Describe your ideal supervisor.

 - Define diversity.

- What do you consider to be your three best qualities?

- What have you done that shows initiative and willingness to work?

- Tell me about a job/task you did not find challenging or stimulating. How did you keep yourself motivated?

- Tell me about a time when you feel that you provided exceptional customer service.

- Discuss a situation in which you had to deal with an angry or upset customer or coworker.

- Tell me about a time when you had to handle an ethical dilemma.

- Tell me about a time you had to resolve a problem with no guidelines in place.

- Describe a time when you were faced with problems or stresses which tested your coping skills.

- Describe an experience in which you worked as part of a team to accomplish a task.

- Tell me about an accomplishment/project/job of which you are most proud.

Notes: _____

Probable Action: Hire Will refer to _____ Uncertain at this time No job match