



Student Employee Availability

Career Services • E334 Student Union • (937) 775-2556 • Fax (937) 775-3381 • <http://career.wright.edu>

Name _____ U-ID _____ Date _____

Please indicate the quarter, exam week or break, and the daily hours that you are available to work.
If your schedule changes as the quarter progresses, inform your supervisor as soon as possible.

Fall / Winter / Spring / Summer

Quarter Schedule / Exam Week Schedule / Break Schedule

| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | | | | | | |
| Total _____ | Total _____ | Total _____ | Total _____ | Total _____ | Total _____ | Total _____ |

Total Hours/Week _____

Policies and guidelines regarding eligibility and maximum working hours can be found in the Student Employment Manual at <http://career.wright.edu/student/studentemployment/manual/tableofcontents.html>.